



<https://nextlevelsol.net/job/accounting-positions/>

## Accounting Positions

### General Duties

To provide accounting services for one or more clients, including but not limited to:

- Maintaining financial reports, records, and general ledgers
- Preparing and analyzing budgets
- Performing general bookkeeping duties (making journal entries, etc.)
- Handling billing activities, such as accounts payable and accounts receivable
- Performing bank account reconciliations and financial statement review

### Job Requirements

- Interest in working in the small business environment
- Interns: currently pursuing bachelor's degree in accounting or similar field
- Staff Accountants: bachelor's degree in accounting or similar field a plus
- Work experience in bookkeeping or accounting
- Proficient with technology
- Quickbooks experience preferred

### Hiring organization

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### Employment Type

Full-time, Part-time

### Job Location

Remote work possible